

## Optional Credit Registration Instructions

Please read these Registration Instructions carefully and note the registration deadline below.

Thank you for your interest in optional credit from California State University, San Bernardino.

**Fill out the registration form completely and be sure to include:**

- |                 |                   |
|-----------------|-------------------|
| - Name          | - Mailing Address |
| - Phone Number  | - Email Address   |
| - Date of Birth | - Gender          |

**You must also include the course information given below:**

- |                   |                           |
|-------------------|---------------------------|
| - Course Number   | - Course Dates            |
| - Unit Value      | - Schedule Number         |
| - Schedule Number | - Term (Quarter and Year) |
| - Course Title    | - Fee                     |

**Course No.:** EDUC 3556

**Unit(s):** 4

**Schedule No.:** 6237

**Course Title:** McCallum Theatre Institute, Aesthetic Ed. Program (AEP) - Continuing Teachers

**Course Dates:** June 14-20, 2018 **Term:** Summer 2018 **Fee:** \$280

**Registration Return Deadline:** July 9, 2018

You may pay for this course with a credit card (Visa, Master Card or American Express) or personal check. Please indicate your form of payment and fill out the payment information with your: Credit Card Number, Expiration Date and Signature **OR** Check Number (and enclose your check).

**All registrations must be signed at the bottom.**

- **Return** the completed registration form and your payment in the provided envelope via U.S. mail.
- **Please keep** the yellow copy for your records. The conditions, under which you are registering, as well as refund, grade and transcript policies and information are on the back of the registration form.
- **Be sure** that those who are offering this course know that you are registering for credit and that you have been added to the class roster in order to receive a grade.

**Remember:** Your registration must be received by the College of Extended Learning no later than the registration return deadline. Registrations received after the registration deadline is subject to a \$25 late fee per course. You may register for the class up to one quarter after it ends. Please include the late fee with your registration if submitting it after the registration deadline.

**Questions?** Contact Claudia Ochoa at (909) 537-5976 or by email at [claudia.ochoa@csusb.edu](mailto:claudia.ochoa@csusb.edu).